



MINUTES

**PARKS AND RECREATION ADVISORY BOARD
SPECIAL CALLED MEETING
CITY OF HIGHLAND VILLAGE, TEXAS
MONDAY, MARCH 28, 2022 at 6:00 p.m.
HIGHLAND VILLAGE MUNICIPAL COMPLEX
COUNCIL CHAMBERS
1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS**

1. Call to Order & Roll Call for Parks and Recreation Advisory Board.

Roll Call

Present:	Janet Gershenfeld	Chair, Place 2
	Kevan Fenderson	Vice Chair, Place 4
	Kenneth Koonsman	Place 5
	Bill Irwin	Place 1
	Kathleen Wells	Alternate 1
	Hogan Heathington	Alternate 2
Absent:	Mitch O'Brey	Place 3
Staff Members:	Phil Lozano	Parks and Recreation Director
	Ken Heerman	Assistant City Manager
	Terry Golden	Administrative Assistant

2. Visitors' Comments. *(Anyone wishing to address the Parks and Recreation Advisory board must complete a Speaker's Request form and return it to the Administrative Assistant. In accordance with the Texas Open Meetings Act, the Parks and Recreation Advisory Board is restricted in discussing or taking action on items not posted on the agenda. Action on your statement can only be taken at a future meeting. In order to expedite the flow of business and to provide all visitors the opportunity to speak, the Chairperson may impose a three (3) minute limitation on any person addressing the Board)*

No Visitor Comments.

3. Approve Minutes of the Regular Meeting of the Parks and Recreation Advisory Board held on February 21, 2022.

Mr. Fenderson moved to approve the minutes of the Regular Meeting of the Parks and Recreation Advisory Board held on February 21, 2022.

Mr. Koonsman seconded the motion.

Approved 5-0

4. Parks and Recreation Board vice Chair Kevan Fenderson will introduce the Board Members of The Friends of Highland Village Parks Foundation and provide a presentation.

Mr. Fenderson announced that on January 10, 2022 the Friends of Highland Village was incorporated. The Friends of Highland Village Parks Foundation's vision is to create a new Highland Village Parks Foundation for a new century of supporting our green spaces, signature parks, facilities and programming that help to create a unique and special sense of place for our community and its residents. Mr. Fenderson introduced Board of Directors. Mr. Fenderson spoke to the History of the existing Parks Foundation and expounded on the areas the Friends of Highland Village would have a meaningful presence.

5. Provide Information on Lewisville Lake Paddling Trail.

Director Lozano updated the Board on the plan to create a trail system that interconnects around Lewisville Lake and will promote safe recreational usage by paddlers and identify routes to connect to the Trinity River Elm Fork to Lake Ray Roberts. The Paddling Trail will create positive economic stimulus at Pilot Knoll highlighting offerings such as camping, cabins, and vendors; and Copperas Branch park as well. Signatures for the Memorandum of Understanding are currently being routed to all affected. Signage process will begin once approval from the Corp and TPWD recognition as official state trail. The board requested more information on how HV responds to lake emergencies.

6. Update on Comprehensive Master Plan.

Director Lozano stated the Comprehensive Master Plan started on November 29, 2021. All city staff has been engaged with the Consultants on tours of the city as a whole. Staff has regular check-ins with the consultants providing requested information. Consultants are looking at the City as a whole but also at areas each Department can improve. For example what programs and special events can be improved or eliminated. How can we improve maintenance etc. Community Engagement meetings have been held and the community can continue to engage through Speak up HV – Our Village Our Vision.

7. Parks and Recreation Advisory Board Park Inspection Assignments.

Director Lozano explained the importance of the Board conducting inspections of the Parks. Mr. Lozano stated that the board has a different set of lens. The inspections allow for the Board to engage citizens in the Park and understand what the park patrons are experiencing in the park. The Board was given new assignments for the year and asked to conduct inspections once a quarter.

8. Discussion on Future Agenda Items (A Board member may inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)

Next Regular Meeting Scheduled for April 18, 2022.

Meeting schedule for April 18, 2022 will be an interactive discussion with McAdams for the Comprehensive plan updates project.

Future agenda items include:

Update on summer couples event at DRP.

Emergency Lake Response plan.

9. Adjournment

Adjournment at 6:54 p.m.