



MINUTES

**PARKS AND RECREATION ADVISORY BOARD
REGULAR MEETING
CITY OF HIGHLAND VILLAGE, TEXAS
MONDAY, FEBRUARY 17, 2020 at 6:00 p.m.
HIGHLAND VILLAGE MUNICIPAL COMPLEX
COUNCIL CHAMBERS
1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS**

1. Call to Order & Roll Call for Parks and Recreation Advisory Board.

Roll Call

Present	William Irwin	Vice-Chair
	Gary Patz	
	Ken Koonsman	
	Vanessa Boyd	Alternate
Absent	Dave Rush	Chair
	Janet Gershenfeld	
	Kevan Fenderson	Alternate
Staff Present	Phil Lozano	Director of Parks and Rec
	Ken Heerman	Assistant City Manager
	Fince' Espinoza	Assistant Director
	Andra Foreman	Recreation Manager
	Terry Golden	Administrative Assistant

2. Visitors' Comments. *(Anyone wishing to address the Parks and Recreation Advisory board must complete a Speaker's Request form and return it to the Administrative Assistant. In accordance with the Texas Open Meetings Act, the Parks and Recreation Advisory Board is restricted in discussing or taking action on items not posted on the agenda. Action on your statement can only be taken at a future meeting. In order to expedite the flow of business and to provide all visitors the opportunity to speak, the Chairperson may impose a three (3) minute limitation on any person addressing the Board.)*

No Visitors

3. Consider Approval of Minutes from the Regular Meeting of the Parks and Recreation Advisory Board held October 21, 2019.

Mr. Koonsman moved to approve the Minutes from the Regular Meeting of the Parks and Recreation Advisory Board held on October 21, 2019

Ms. Boyd seconded the motion.

Approved 4-0

4. Receive Results of the Recreation Survey.

Recreation Manager Andra Foreman presented the results from the recreation survey posted on SpeakUp HV. Ms. Foreman stated that 25 residents participated in the survey. Overall rating of Recreational events in Highland Village was rated good to excellent. Ms. Foreman stated that in the future we hope to be able to offer more special events and adult sports.

5. Receive Update on Recreation Special Events.

Recreation Manager Andra Foreman informed the Board the next special event is the Easter Egg Hunt scheduled for April 4th and a rain date of April 11. Paper Shredding will be held at Pilot Knoll Park on April 25th for residents only. Ms. Foreman stated the paper shredding event is very popular and takes place in the Spring and Fall.

6. Receive Update on the Kids Kastle Rebuild project.

Mr. Lozano gave an update on the progress of the committees for the Kids Kastle rebuild.

480 Volunteers have signed up on the VOMO app.
The food committee has secured approximately 1200 meals.
Fund Raising - \$250,000

The site is being set up, fencing, connexes are on site and equipment is arriving.

7. Receive Update on Copperas Branch Master Plan.

Staff is reviewing the plan and will present the plan to the Park Board for recommendation in March.

8. Receive Update on Aaron M. Hudson Memorial Bridge dedication.

Director Lozano informed the Board that the parents of Aaron M. Hudson have reviewed the artwork and are extremely happy. The plaques and stones have been ordered and building will begin in the next 2 weeks. Invitations will be sent out for the dedication.

9. Receive Update on Park Projects.

Unity Park Plaza Project – Entry to Kids Kastle has suffered some rain delays.
Unity Park Pond Dredging – Dredging should be complete by the end of the week.
Unity Grey Softball Field – 99% complete.
Unity Switchgear project – Replaced and brought up to code.
Doubletree Ranch Roof – all roofs are being replaced due to hail.
Sunset Point Park – 95% complete waiting on ADA inspection and solar security light.
Flatwork projects – plans are being reviewed – anticipating late summer early fall construction.

10. Discuss Outdoor Parks and Recreation Board Meeting scheduled for May 18, 2020 at Lakeside Community Park Burgess Pavilion.

The May Parks and Recreation Board meeting will be held at Lakeside Community Park at the Burgess Pavilion.

11. Discuss Park Inspections.

Director Lozano encouraged the Board to continue the Park Inspections.

- 12. Discussion on Future Agenda Items (A Board member may inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)**

Next Meeting scheduled for March 16, 2020.

13. Adjournment.

6:50 p.m.