



**MINUTES OF THE SPECIAL JOINT MEETING OF THE
HIGHLAND VILLAGE CITY COUNCIL AND
PARKS AND RECREATION ADVISORY BOARD
LOCATED AT THE HIGHLAND VILLAGE MUNICIPAL COMPLEX
LOCATED AT 1000 HIGHLAND VILLAGE ROAD
MONDAY, APRIL 15, 2019**

Convene Meeting in Open Session

The Highland Village City Council and the Parks and Recreation Advisory Board met in a special joint meeting on the 15th day of April 2019.

1. Call to Order – City Council

Mayor Charlotte J. Wilcox called the meeting to order at 6:00 p.m.

Roll Call

Present:	Charlotte J. Wilcox	Mayor
	Jon Kixmiller	Councilmember
	Michael Lombardo	Councilmember
	Barbara Fleming	Deputy Mayor Pro Tem
	Fred Busche	Mayor Pro Tem
	Robert A. Fiester	Councilmember
	Daniel Jaworski	Councilmember

Staff Members:	Michael Leavitt	City Manager
	Ken Heerman	Assistant City Manager
	Angela Miller	City Secretary

2. Call to Order – Parks and Recreation Advisory Board

Chair Dave Rush called the meeting to order at 6:00 p.m.

Roll Call

Present:	William Irwin	Place 1, Vice Chair
	Janet Gershenfeld	Place 2
	Dave Rush	Place 3, Chair
	Gary Patz	Place 4
	Kenneth Koonsman	Place 5
	Kevan Fenderson	Alternate, Place 1

Absent:	Vanessa Boyd	Alternate, Place 2
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Staff Members:	Phil Lozano	Parks and Recreation Director
	Fince Espinoza	Park Operations and Projects Manager
	Andra Foreman	Recreation Manager

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volunteers for specific tasks, while also providing a rest area and food at the work site for the volunteers. He added that staff is already reaching out to area businesses and organizations about the project in order to generate interest of those wanting to volunteer their time. Everyone agreed that getting news of the community build project and the need for volunteers out to the public early would be key to a successful project. Mr. Leavitt reported a contractor would be selected soon, with demo happening later in June. To be more cost effective, the demo of the playgrounds and pond area will occur at the same time, resulting in the those areas being closed while improvements are made. City staff is targeting the community rebuild project to take place around spring break of 2020.

- **Pond and Drainage Improvements**

Mr. Lozano reported the needed pond and drainage improvements would require extensive site and grading work. A map was presented that showed an overlay of the improvement/expansion area of the pond, including the proposed grading, proposed water surface area and proposed storm drain improvements. Mr. Leavitt added there would be a 4:1 slope and that the drainage improvements at this site would allow for a controlled release at the park which will also help other nearby areas affected by water flow.

Mr. Lozano and Mr. Leavitt reported in order to have the critical grades needed for the pond to meet requirements of a 50-year floodplain, removal of some trees located outside of Kids Kastle would be required. Council and Board members voiced strong concern regarding removal of the trees. Various options and costs relating to the pond, retaining walls and trees were discussed, including shifting the location of the ponds or elimination of the ponds all together. Mr. Leavitt stated the park and water feature were originally funded through a grant received from Texas Parks and Wildlife, therefore staff would have to ask permission to eliminate the water feature and may also have to reimburse the grant funds. Improvements would then have to be done downstream to address the drainage issue, which would result in the removal of trees from a greenbelt area. Mr. Lozano reported there is wildlife that relies on the ponds, residents enjoy the ponds and that the ponds are used for educational purposes by the school district.

Councilmember Jaworski asked how many times in the past 20 years the city experienced a 50-year and/or 100-year flood event. Mr. Leavitt reported 500-year floods have occurred approximately two times in recent years. Mayor Wilcox suggested contacting our consultant to determine feasible options that would not require removal of the trees. Mr. Lozano reported the consultant had been instructed to provide an option that remains within our budget and that has minimal impact on tree removal. Mr. Leavitt stated they have worked with the consultant on several revisions and the concept being presented has the least impact on the trees. Councilmember Fiester asked to see a graphic of the canopy coverage of the trees that will remain, which staff will have to get.

Relating to the 4:1 ratio for the slope, Vice Chair Irwin asked if a different ratio could be considered. Councilmember Fiester reported a 4:1 is good from a maintenance aspect for soil or grass. Chair Rush and Deputy Mayor Pro Tem Fleming asked about making the pond deeper; staff reported that does not provide the volume needed.

Consensus of Council and the Board is to look at options to save as many trees as possible and to provide a graphic of the canopy coverage. Mr. Leavitt stated he would have Public Works Director Scott Kriston work with the consultant to address Board and Council concerns, and to provide an overlay showing the canopy coverage and types of trees. There will not be another joint meeting; information will be disseminated to the Board and Council at their respective meetings. Mr. Leavitt stated the project will go out for bid soon and will come before them for formal action to award.

5. Adjournment - City Council

Mayor Wilcox adjourned the meeting at 8:42 p.m.

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

6. Adjournment – Parks and Recreation Advisory Board

Chair Dave Rush adjourned the meeting at 8:42 p.m.

Dave Rush, Chair

ATTEST:

Terry Golden, Administrative Assistant