



MINUTES

**PARKS AND RECREATION ADVISORY BOARD
REGULAR MEETING
CITY OF HIGHLAND VILLAGE, TEXAS
MONDAY, JUNE 18, 2018 AT 6:00 P.M.
HIGHLAND VILLAGE MUNICIPAL COMPLEX
COUNCIL CHAMBERS
1000 HIGHLAND VILLAGE ROAD
HIGHLAND VILLAGE, TEXAS**

1. Call to Order & Roll Call for Parks and Recreation Advisory Board.

Roll Call

Present	Dave Rush	Chair
	William Irwin	Vice-Chair
	Christine Sherry	
	Ken Koonsman	
	Janet Gershenfeld	

Absent	Tamara Lisby
	Gary Patz

Staff Present: Phil Lozano, Director Parks and Recreation
Ken Heerman, Assistant City Manager
Terry Golden, Administrative Assistant

2. Visitors' Comments. *(Anyone wishing to address the Parks and Recreation Advisory board must complete a Speaker's Request form and return it to the Administrative Assistant. In accordance with the Texas Open Meetings Act, the Parks and Recreation Advisory Board is restricted in discussing or taking action on items not posted on the agenda. Action on your statement can only be taken at a future meeting. In order to expedite the flow of business and to provide all visitors the opportunity to speak, the Chairperson may impose a three (3) minute limitation on any person addressing the Board.)*

No Visitors

3. Approve Minutes of the Parks and Recreation Board Regular Meeting held on March 19, 2018.

Ms. Gershenfeld motioned to approve the minutes as written.

Ms. Sherry seconded the motion.

Approved 5-0

4. Approve Minutes of the Parks and Recreation Board Work Session held on May 21, 2018.

Mr. Koonsman motioned to approve the minutes as written.

Mr. Irwin seconded the motion.

Approved 5-0

5. Discuss Parks and Open Space Master Plan.

Parks Director Phil Lozano shared with the Board the importance of updating the Parks and Open Space Master Plan. Director Lozano stated he is in the process of collecting quotes and will share that information with the Board at a later date.

6. Discuss Copperas Master Plan.

Parks Director Phil Lozano stated a joint meeting took place earlier in the afternoon with the Mayor, City Staff, PARB Chair and Vice Chair as well as members from the P & Z Board. Discussion included increasing recreation opportunities at Copperas Branch Park and encouraging positive economic development.

Director Lozano informed the Board he has received 3 quotes from Professional Service Firms and will be sharing that information with the Board at a later date if funding is approved.

Chairman Rushed asked if Corp would be included in any meetings regarding Copperas. Director Lozano stated the Corp is definitely a stakeholder and would be included in any meetings.

7. Approve Cancellation of Parks and Recreation Advisory Board Meeting for July, August, November and December.

The Board asked general questions about having fewer meetings with so many upcoming projects. Director Lozano assured the Board they would meet if needed.

Mr. Irwin motioned to approve cancellation of the Parks and Recreation Advisory Board Meetings schedule for July, August, November and December unless there becomes a need to meet.

Ms. Sherry seconded the motion.

Approved 5-0

8. Receive Parks and Recreation Updates.

Bond 2018 updates

- Highland Village Road Sidewalk
 - Engineering is ongoing – BW2
- Brazos Park parking lot.
 - Out on the street for RFP
- Sunset Point Park
 - Waiting for final documents G&A Consultants
- Unity Park
 - The city meet with Halff and stakeholders

- Kids Kastle in a holding pattern
- Victoria Park
 - ONCOR has approved the general work scope BW2 has started the design work.

Supplemental Request

- Playground shade covers for Lions club, Turpin, Lower Sellmeyer, Dog Park, and Unity exercise station – Adventure Playground Systems will perform the work; “Going next week to council for approval.
- Village Park drinking fountain will be purchased and installed sometime in the spring.

Other

- Copperas Branch Park
 - Currently still working on final punch list items.
 - Funding has been approved slide show.
 - Working with TxDOT for lighting and cameras for the parking lot
- Pilot Knoll Overnight Restrooms
 - Open and under warranty.
- Pilot Knoll Day Use Restrooms.
 - Final plans review.
- Doubletree bridge update
 - TX DOT stated that the bridge will open in November.

Department updates

- New Events
 - Christmas at the Ranch
 - Amazing Race with Lewisville and Flower Mound
 - Fall Festival honoring our veterans

9. Adjournment

6:45 P.M.