



MINUTES

PARKS AND RECREATION ADVISORY BOARD REGULAR MEETING

CITY OF HIGHLAND VILLAGE, TEXAS
MONDAY, DECEMBER 18, 2017 AT 6:00 P.M.
HIGHLAND VILLAGE MUNICIPAL COMPLEX
COUNCIL CHAMBERS

1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS

1. Call to Order & Roll Call for Parks and Recreation Advisory Board.

Parks and Recreation Director Phil Lozano called the meeting to order at 6:00 p.m.

Roll Call

Present	Dave Rush Gary Patz Tamara Lisby Bill Irwin Christine Sherry Ken Koonsman
Absent	Ron Stewart
Staff Present:	Phil Lozano, Director Parks and Recreation Ken Heerman, Assistant City Manager Terry Golden, Administrative Assistant

2. Introduction of New Board Members.

Parks and Recreation Director Phil Lozano introduced himself as well as new board member Kenneth Koonsman.

3. Conduct Election of Parks and Recreation Advisory Board Chairperson.

Mr. Patz nominated Mr. Rush as Chairman for 2017-2018. Mr. Irwin seconded the motion.

Approved 5-0

4. Conduct Election of Parks and Recreation Advisory Board Vice Chairperson.

Ms. Lisby nominated Mr. Irwin as Vice-Chairman for 2017-2018. Ms. Sherry seconded the motion.

Approved 5-0

5. Visitors' Comments. *(Anyone wishing to address the Parks and Recreation Advisory board must complete a Speaker's Request form and return it to the Administrative Assistant. In accordance with the Texas Open Meetings Act, the Parks and Recreation Advisory Board is restricted in discussing or taking action on items not posted on the agenda. Action on your*

statement can only be taken at a future meeting. In order to expedite the flow of business and to provide all visitors the opportunity to speak, the Chairperson may impose a three (3) minute limitation on any person addressing the Board.)

6. Consider Approval of Minutes from the August 21, 2017 regular meeting of the Parks and Recreation Advisory Board.

Mr. Irwin moved to approve the minutes as written from the August 21, 2017 regular meeting of the Parks and Recreation Advisory Board.

Ms. Lisby seconded the motion.

Approved 5-0

7. Consider Recommendation to City Council Approval Closing Sunset Point Park When N. Edgewater Road is Closed Due to Flooding or Maintenance Events.

Item was tabled.

8. Discussion on items related to the Bond Election held November 7, 2017.

Parks and Recreation Director Lozano informed the Board City Council has approved the following:

- Highland Village Sidewalk task order which will start the design process of a sidewalk from City Municipal Building to Sellmeyer Lane.
- The City is awaiting approval from the Corp of Engineers on the replacement building for the Pilot Knoll Day use restroom building.
- Purchase of the Musco control link for Unity Park and light shades that help prevent light spillage.
- Expansion of Brazos Parking Lot.
 - Mr. Irwin would like a closer look at the scheduling of games at Brazos to help alleviate the current parking situation.
- Half and Associates have been tasked with providing a drainage report for Unity Park, Kids Kastle and the softball field is on hold until drainage issues are resolved.
 - Ms. Sherry asked about the timeline for Kids Kastle..
 - Mr. Lozano though from design to construction would probably take up to a year.
- Victoria Park, The project consists of replacing the asphalt tract around the park with a concrete trail. OnCor electric has been contacted and has requested the scope of the project as part of the process.

9. Receive Parks and Recreation Department Project and Activities Update.

Father and Daughter Valentine's Dance will be held Friday, February 2, 2018 6:30 p.m. – 9 p.m. at the Hilton Garden Inn in Lewisville. Miss Texas will be the guest speaker.

10. Discussion on Future Agenda Items (A board member may inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)

Sunset Point Park Hours

Next Regular Parks and Recreation Advisory Board meeting is scheduled for January 15, 2018 at 6:00 p.m.

11. Adjournment

6:50 P.M.



Dave Rush, Chair

ATTEST:

Terry Golden, Administrative Assistant