



**MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF ETHICS
CITY OF HIGHLAND VILLAGE, TEXAS
MONDAY, MAY 1ST, 2017**

1. Call to Order for Board of Ethics

Vice Chairman Pam Spooner called meeting to order at 6:00 p.m.

Roll Call and Introductions

Board of Ethics Representatives Present:

Brian Tackett
Richard Rega
Steven Deel
Latisha Davis
Pam Spooner

Board of Ethics Representatives Absent:

None.

Staff Representative Present:

Jana Onstead, Director of Human Resources
Vanessa Childers, HR Generalist

2. Consider Approval of Minutes from the Special Meeting Held on March 31, 2016

Mr. Deel made a motion to approve the minutes from meeting held March 31, 2016. Mr. Rega seconded. The motion carried unanimously. (5-0)

3. Elect Officers (Chairman and Vice Chairman)

Mr. Rega made a motion to nominate Pam Spooner as Chairman. Mr. Tackett seconded the motion. The motion carried unanimously. (5-0) Mr. Rega made a motion to nominate Brian Tackett as Vice Chairman. Ms. Davis seconded the motion. The motion carried unanimously. (5-0)

4. Discuss Ethics Ordinance, and Role of Board of Ethics

Ms. Onstead advised there was no new business. Ms. Onstead explained the Ethics Ordinance was last revised in 2007. The revision was made to comply with the local government code. The ordinance applies to council and all appointed board members. The ordinance defines items such as conflicts of interest and standards of conduct. The Ethics Board is charged with reviewing complaints. Any complaints are filed with the City Secretary. The Ethics Board is a five member board and each member serves a two year term.

