



City of Highland Village Utility Billing Level Monthly Billing Application

_____ Name	_____ Account Number
_____ Service Address	_____ E-mail Address
_____ Home Phone / Cell Phone	_____ Work Phone
<p>I have read and understand the terms and conditions of the Level Monthly Billing Plan and would like to enroll in the program effective with my next billing. I may drop from the plan at any time by submitting a written request to the Utility Billing Department and paying any accumulated balance.</p>	
_____ Signed	_____ Date

Terms and Conditions:

- You must have at least 12 months of consumption history at the current address.
- Participation in the electronic payment program **is required**.
- You must have good credit history with the City of Highland Village.
- The program will be initiated with the January billing (bills mailed to residents the first week in February), and a new average will be calculated each January. You may initiate this program in any month following.
- All outstanding balances will be immediately due for anyone exiting this program.
- Any accounts with payments returned from the bank may be removed from the program.
- Level Monthly Billing is a payment arrangement – no other payment arrangements will be accepted if you are a level monthly billing customer.

Highland Village Utility Department
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